



KANSAS CITY MISSOURI POLICE DEPARTMENT

DATE OF ISSUE

12-14-10

EFFECTIVE DATE

12-14-10

NO.

330-1

PERSONNEL POLICY

SUBJECT

Policy Series 300: Employee Relations
330 - Department-Owned Equipment - Privacy and Security

AMENDS

REFERENCE

PPBM "Computer Security

RESCINDS

PPBM 330

I. INTRODUCTION

For the mutual convenience of members and the department, members may be assigned, from time to time, department-owned equipment. Ownership of this equipment remains with the department. This policy is being issued to ensure members are aware of their rights and the department's rights in regard to this equipment.

II. TERMINOLOGY

Department-Owned Equipment - All equipment provided to members by the department, e.g., vehicles, lockers, desks, cabinets, police radios, computers, pagers, voice/paper/electronic mail boxes, cellular phones, etc.

III. POLICY

A. All department members are advised that:

1. They have no expectation of privacy when using department-owned equipment.
2. The department is not responsible for any loss of personal items.

B. Any department-owned equipment is subject to entry, search, and inspection without cause or notice with approval of the division commander/manager. This includes any department-owned equipment that is protected by a personally owned lock, password, access code, or other authentication device. If the member is present, the member will be asked to unlock and remove a personally owned lock on the department-owned equipment. If the member is not present, a reasonable effort will be made to contact the member before breaking the lock unless exigent circumstances exist.

- C. Any privately owned property contained in such equipment (including the contents of closed, sealed, or encrypted items/containers) may also be opened and examined without notice or cause and without the member's permission.

James D. Corwin
Chief of Police

Adopted by the Board of Police Commissioners this ____ day of _____, 2010.

Patrick McInerney
Board President

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