

	KANSAS CITY MISSOURI POLICE DEPARTMENT <b>PERSONNEL POLICY</b>	DATE OF ISSUE 9-12-2014	EFFECTIVE DATE 9-12-2014	NO. 826
SUBJECT Policy Series 800: Member's Health 826 – Smoke Free Environment			AMENDS	
REFERENCE City of Kansas City, Missouri Ordinance, Article XII, Sections 34-471 through 34-480		RESCINDS Procedural Instruction 09-6		

## I. PURPOSE

This directive establishes guidelines for members in compliance with the City of Kansas City, Missouri ordinance Article XII, Section 34-471 and 34-480, which regulates a tobacco free work environment.

## II. TERMINOLOGY

- A. **Lighted** – Ignited, activated, illuminated or powered on.
- B. **Smoking Materials** – Include but are not limited to cigarettes, cigars, pipes, electronic cigarettes (e-cigarettes), and other smoking devices designed for the consumption or distribution of tobacco or substances.
- C. **Department Vehicle** – Any assigned marked or unmarked police vehicle utilized for related police business.

## III. POLICY

- A. Members shall not possess lighted smoking materials:
  - 1. in any enclosed facility including garages.
  - 2. in any department vehicle.
- B. Possession of lighted smoking materials in any form as listed above is prohibited:
  - 1. in a manner that impedes the entrance or exit of any building owned by the City of Kansas City, Missouri (City).
  - 2. within twenty (20) feet of any entrance, exit, open window, or ventilation intake system of any building utilized by the Department and/or owned by the City.

- C. Various assignments may be required to allow the use of tobacco products due to the nature of their assignments.
- D. Members may report violations of this directive by submitting an email message or memorandum through their chain of command to the offending member's bureau for disposition.
- E. Enforcement of the ordinances regarding smoking will be at the discretion of the Director of Health or their authorized representative.
- F. The Chief of Police or designee may impose further restrictions as deemed appropriate.

Darryl Forté  
Chief of Police

Adopted by the Board of Police Commissioners this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Alvin Brooks  
Board President

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