



REQUEST FOR SERVICE

To make a request, please complete the form and return to the City Manager's Office 311 Call Center.

The request for service will be referred to the appropriate city department for action.

Mailing Address: 414 East 12th St. – Kansas City, MO 64106

Fax: 816-513-1303

Requestor's Name _____ or **Anonymous**

Requestor's Address _____ Email _____

INCIDENT ADDRESS _____

Please check all problems that are being reported for this incident address.

Public Works/Safety Problems

- _____ Street light out or broken
- _____ Damaged/missing traffic sign
- _____ Damaged/missing street sign
- _____ Pothole
- _____ Dead city tree
- _____ Overgrown city tree
- _____ Broken/clogged catch basin
- _____ Damaged fire hydrant
- _____ Graffiti on city property
- _____ Weeds/trash vacant lot
- _____ Signs in the right of way

Property/Nuisance Problems

- _____ Open to entry
- _____ Junk vehicles left in driveway
- _____ Exterior in disrepair
- _____ Trash/weeds: vacant? yes no
- _____ Bulky items left out or out early
- _____ Parking on unpaved surfaces
- _____ Structural damage
- _____ Excessive pets
- _____ Barking dog
- _____ Rodent infestation
- _____ Abandoned vehicle on street

Please give as much detail information as possible about the problem(s) you are reporting for this address. You may also enter requests online at www.kcmo.gov/311.

311 Staff only: RFS # _____ **Date Entered** _____