



REQUEST FOR SERVICE

To make a request, please complete the form and return to the City Manager's Office 311 Call Center.

The request for service will be referred to the appropriate City department for action.

Mailing Address: 414 East 12th St. – Kansas City, MO 64106

Fax: 816-513-1303

Date _____ Name _____ Anonymous Yes No

Address _____ Email _____

List the exact address or detailed description of location (please note that without a correct address, the action on a request will be delayed).

Each address must be reported on a separate request form.

Please check all problems that are being reported for this address.

Public Works/Safety Problems

- _____ Street light out or broken
- _____ Damaged/missing traffic sign
- _____ Damaged/missing street sign
- _____ Pothole
- _____ Dead city tree
- _____ Overgrown city tree
- _____ Broken/clogged catch basin
- _____ Damaged fire hydrant
- _____ Graffiti on city property
- _____ Weeds/trash vacant lot
- _____ Signs in the right of way

Property/Nuisance Problems

- _____ Open to entry
- _____ Junk vehicles left in driveway
- _____ Exterior in disrepair
- _____ Trash/weeds: vacant? Yes No
- _____ Bulky items left out or out early
- _____ Parking on unpaved surfaces
- _____ Structural damage
- _____ Excessive pets
- _____ Barking dog
- _____ Rodent infestation
- _____ Abandoned vehicle on street

Please give as much detailed information as possible about the problem(s) you are reporting for this address. You may also enter requests online at www.kcmo.org/311.

Action Center Staff only:

RFS # _____ RFS Code _____ Date Entered _____