



KANSAS CITY MISSOURI POLICE DEPARTMENT

PERSONNEL POLICY

DATE OF ISSUE

02-24-2016

EFFECTIVE DATE

02-24-2016

NO.

238-3

SUBJECT

Policy Series 200: Employment Guidelines
238 – Reserve Sworn Members Volunteer Program

AMENDS

REFERENCE

RSMo 84.510, RSMo 84.540
RSMo 84.570
PPBM: Disciplinary Actions
PPBM: Duty Related Injuries
PPBM: Missouri Workers' Compensation Law

RESCINDS

PPBM: 238-2

***I. INTRODUCTION**

Missouri Revised Statute 84.540 grants authority to the Board of Police Commissioners to provide a reserve force under the command of the Chief of Police. Such reserve force shall be provided training, equipment, and uniforms as the Chief shall direct with the approval of the board. When assigned to active duty, the members of the reserve force shall possess all the powers of regular police officers and shall be subject to all laws and regulations applicable to police officers.

The Reserve Officer Volunteer Program serves to augment law enforcement personnel. Sworn members below the rank of lieutenant colonel who retire or resign after successful completion of their probationary period are encouraged to apply to be reserve sworn members.

II. POLICY

- A. Written requests for consideration must be submitted through the member's chain of command.
- B. Sworn members who are accepted will retain the rank which was held at the time of retirement or resignation. Missouri Revised Statute 84.510 limits the number of lieutenant colonels to five; lieutenant colonels may not return as reserve sworn members.
- C. Reserve sworn members:
 1. Are required to be, and must remain, residents of Kansas City, Missouri.
 2. Are required to work a minimum of 288 hours annually. Hours worked will be reviewed quarterly by their bureau of assignment.
 3. Will not exceed 32 hours in a calendar week or 1664 hours annually.
 4. Are considered on "active-duty" status anytime they are engaged in:
 - a. Patrol functions.
 - b. Investigative functions.

- c. Law enforcement actions while in uniform.
 - d. Approved off-duty employment while in uniform.
 - e. Required training, court, or other official department functions.
- 5. Are not considered to be on "active-duty" status while traveling to or from their assignments unless a situation necessitates the member to engage in a law enforcement action.
 - 6. Are required to be certified law enforcement officers by the Missouri Peace Officer Standards and Training (POST) Commission or hold a Class A certificate issued by the Missouri Department of Public Safety and must retain their state certification by completing annual in-service training.
 - 7. Are required to complete an application for continued employment annually between the ages of 60 and 65.
 - 8. Will have the same duties and responsibilities as full-time members of commensurate rank.
 - *9. Will read, maintain, and adhere to all current written directives as well as guidelines in the Duty Manual of the Unit in which the reserve sworn member is assigned.
 - 10. Will be subject to the same disciplinary actions as full-time officers.
- D. When not on active duty, reserve sworn members have no greater powers of arrest than ordinary citizens.
 - E. Medical treatment will be provided for a duty-related personal injury in accordance with the current written directive entitled, "Duty-Related Injuries," and the reserve officer will be eligible for Worker's Compensation as stated in the current written directive entitled, "Missouri Workers' Compensation Law." The reserve sworn members are not eligible for any other benefits.
 - F. Retirement is mandatory for any reserve sworn member reaching the maximum age of 65.
 - G. The commander/supervisor of the element/watch to which a reserve sworn member is assigned will be responsible for all administrative matters pertaining to the volunteer. The division commander will be responsible for initiating action when the services of a reserve sworn member are terminated. This includes contacting the Personnel Records Section for separation processing information when a reserve sworn member resigns or is terminated from the program.

Darryl Forté
Chief of Police

Adopted by the Board of Police Commissioners this _____ day of _____, 20____.

Michael Rader
Board President

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