



KANSAS CITY MISSOURI POLICE DEPARTMENT

PERSONNEL POLICY

DATE OF ISSUE

2-07-12

EFFECTIVE DATE

2-07-12

NO.

401-2

SUBJECT

Policy Series 400: Compensation
401- Department Paychecks/Direct Deposit

AMENDS

REFERENCE
SO 03-27

RESCINDS
PPBM 401-1

I. INTRODUCTION

Sworn and non-sworn members will receive department compensation in the form of a payroll direct deposit into the member's checking/savings account.

***II. POLICY**

- A. All department members are required to complete a Direct Deposit Request, Form 5729 P.D., indicating the financial institution where their payroll compensation is to be direct deposited.
- B. All department members must complete and submit a Form 5729 P.D. to the Accounting and Payroll Section on the date of hire.
- C. A member must complete and submit a new Form 5729 P.D. to the Accounting and Payroll Section, three weeks prior to any requested changes in the financial institutions/accounts utilized by the member for direct deposit of their payroll funds.

Darryl Forté
Chief of Police

Adopted by the Board of Police Commissioners this ___ day of _____, 2012.

Patrick A. McInerney
Board President

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