



City Manager's Office
Corrections Division

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Date: September 29, 2023
To: Kimiko Gilmore, Deputy City Manager
From: Megan Case, Administrator of Corrections
Subject: Corrections Division Data

The following is a summary of the Corrections Division staffing, procedures, and responsibilities.

Staffing and training:

Administrator of Corrections, 2 Senior Administrative Assistants, Major (Administrative Officer), Captain (Correctional Supervisor), two Sergeants (Senior Correctional Officers), 5 Correctional Officers.

There are 3 open Correctional Officers positions. There are three shifts for the Correctional Officers, and Senior Correctional Officers. AM, mid shift, overnight. (Overnight is not staffed, due to being short staffed) Day and mid shift are staffed 7 days a week, including holidays.

- Major, Sgt. and 2 Correctional Officers on day shift.
- Sgt. and 3 Correctional Officer on mid shift.
- Overnight is not currently staffed.

Corrections Officers are issued handcuffs, a tactical vest, and OC spray. I am in the process of working to purchase body cameras, and tasers. Except for the newer officers, all officers have been through KCPD CIT training, and a 40-hour training on defense tactics, de-escalation through the National Law Enforcement Training Center.

Arrest to transportation procedures:

When the detainee is arrested, and charged, KCPD files the case which then goes to the City Prosecutors office. They either request a warrant or not from the Presiding Judge, or the duty Judge. If the warrant is granted then the detainee will either be transported to Johnson County Jail (Warrensburg, MO – 60 minutes one way) by my Correctional staff, or they are transported to Vernon County Jail (Nevada, MO – 90 minutes one way) by Vernon County transportation officer.

- Vernon County is paid out of the Correctional Division (contracts) budget to provide two transport a day, 7 days a week. Monday-Friday the bring any detainees to the courthouse for court in the morning. If there are more detainees then Vernon can transport for court, Corrections Division staff will go to Vernon County in the morning to assist with transporting them to court. They also make an evening transport to Metro Patrol Station to pick up any detainees that were unable to post bond. On

the weekends, Vernon County will pick up detainees at Metro Patrol Station in the morning and evening.

- If the detainee is going to Johnson County Jail, Corrections Division officers transport them to Johnson County Jail. Corrections Division officers also will pick up any releases (after serving sentences) or bond outs from Johnson County Jail. Corrections Division officers are responsible for transporting detainees to court Monday-Friday in the am.

Division assets and costs:

The Corrections Division has 5 transport vans, one being an ADA van. (6100, 6101, 6102, 61010, 60111) 3 of the vans were purchased in 2014, and 2 in 2020. Currently waiting for the 3 oldest vans to be upgraded. (In the process with City Fleet) All the vans have between 90,000 to 110,000 miles on them. All vans have video recording systems in the back holding area.

Contracted jail facility costs:

- FY22 - \$1,756,864.18 to Vernon County Jail. This pays for beds at a rate of \$60 per day/per bed, transportation by Vernon County (\$25,500.00 a month) and any medications that the detainees need that the jail cannot or is unable to pay for (ex: injectable mental health medications).
- FY23 to date – \$778,871.33
- FY22 - \$920,624.40 to Johnson County Jail. This pays for beds at a rate of \$60 per day/per bed, and any medications that the jail cannot or is unable to pay for the detainees.
- FY23 to date – \$512,628.10

Vernon County Jail contract allows for KCMO to use 70 beds but requires the City to pay for 20 beds regardless of them being used. I am always over that 20-bed requirement. Johnson County contract allows for 35 beds (15 female/20 male) I am required to pay for the 35 beds whether I have them full or not) The original contract was for 50 beds total; however, I have never been able to house 50 detainees at Johnson County. They typically refuse detainees more than Vernon County. In 2020 during COVID, I worked with procurement and law to reduce the number of beds from 50 to 35 as again, we never filled them and were paying regardless.

Current housing numbers/releases: (as of today's date – 90 total being held)

- Vernon County Jail bed count: (61 total: 58 males/3 females)
 - 42 sentenced
 - 8 pending appeals in Jackson County Circuit Court.
 - 3 pending Mental Health Court participation.
 - 3 pending Drug Treatment Court participation.
 - 16 seen by University Health while in custody.
 - 11 (1 female/10 males) in isolation for protective custody, administrative segregation, medical or behavior/disciplinary reasons.
- Johnson County Jail bed count: (29 total: 12 males/17 females)
 - 19 sentenced
 - 0 pending appeals in Jackson County Circuit Court.
 - 3 pending Mental Health Court participation
 - 3 pending Drug Treatment Court participation
 - 11 seen by University Health while in custody.

- 8 (3 females/5 males) in isolation for protective custody, administrative segregation, medical or behavior/disciplinary reasons.

Per the contract the City made with both facilities they can refuse to house any KCMO detainee. If neither of the facilities will house a detainee, I then notify the court and release them over court objection. As of today's date, I have released 69 detainees over court objection because both facilities have refused to house. (Note: this number does not include anyone KCPD has had to release for the same reason)

Due to having 105 beds between both facilities, at times I have had to emergency release sentenced individuals to make space. Per the Code of Ordinances, Section 44-9 (c) "the City Manager or his/her designee can early release a prisoner who has served at least one-third of their sentence". As of today's date, due to space issues I have emergency released 272 KCMO detainees.