

## Timeliness of Residential Single-Family Building Permits

### Why audit the timeliness of residential single-family building permits?

The City Council is concerned about how long it takes the city to issue residential single-family building permits.

On June 6, 2024, the City Council adopted [Resolution 240484](#) directing the city auditor to conduct a performance audit to assess the timeliness of the issuance of Residential Single-Family Housing Building Permits between January 1, 2023, and April 30, 2024, and report back to the City Council 90 days after the adoption of this resolution.

The City Council further directed the audit should at least identify the number of Residential Single-Family Housing Building Permits issued, the average time from application to permit issuance, the number of permits pending, and the average time in process for pending permits.

### Audit objective

Our objective is to answer the following question:

- How long did it take the city to issue Residential Single-Family Housing Building permits from January 1, 2023, and April 30, 2024?

### Audit methods

We will interview staff in the City Planning and Development department, review city code requirements and changes, identify permit timeliness goals, review residential single-family housing building plan and permit data in Compass KC (the city's online permitting system), identify the number of plans reviewed, permits issued, and pending permits to determine how long those permits took to process.

### Anticipated release date

We plan to issue the audit report by September 4, 2024.

