



# KANSAS CITY MISSOURI

# Procurement SERVICES

## Division Overview

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# Preparing for Initiating an Electronic Supplier Application

# Preparing for the Contracting Process

# Procurement Services

## Vendor Eligibility

- The City has a fair and open solicitation process for all service providers.
- You do not have to be registered with the City to participate in a solicitation.
- Registration through CREO for MWBE and SLBE is not the same as a supplier application.
- Registering to the platforms that are used ( Bonfire, KCMO Planroom) will allow for more details and ability to submit
- All City solicitation are posted on the City's website.

# Procurement Services

- Procurement centralization to standardize on procedures
- Reduction in submittal of administrative documents
  - Insurance, revenue clearance, eVerify, MO SOS
- Always required new
  - Bonds
- Supplier application only at award stage
- DocuSign for paperless processing

# Procurement Services

## Tools

- Bonfire
  - Non-construction and Design-Build projects.
- KCMO Plan Room and eBuilder
  - Construction Projects
- City Wide Contract Portal
  - All city contracts, including renewals and amendments
  - Most are free to the public, no sunshine request needed
  - Only proprietary contracts require a sunshine request

# Q & A!



**THANK YOU!**