



Office of the City Auditor

Monthly Status Report – July 8, 2024

Reports and Memos Issued in Fiscal Year 2025

Annual Report Fiscal Year 2024 (June 2023) [Full Report](#)

Projects in Progress

Listening to the Workforce: 2024 Employee Ethics Survey – Audit assessing how city employees perceive the city’s ethical environment and equity practices. ([Scope Statement](#))

Project Status: Management’s response received. Preparing final report for publishing.

Anticipated Release Date: July 2024

Council Committee: Finance, Governance, and Public Safety / Special Committee for Legal Review

Boards Compliance with Legislative Requirements – Audit evaluating whether city boards and commissions follow requirements in city and state legislation. ([Scope Statement](#))

Project Status: Preparing draft to send to management for a written response.

Anticipated Release Date: August 2024

Council Committee: Finance, Governance, and Public Safety / Special Committee for Legal Review

Tax Increment Financing Project Cost Reimbursements – Audit assessing whether city departments are timely submitting TIF project expenses for reimbursement. ([Scope Statement](#))

Project Status: Performing quality assurance review.

Anticipated Release Date: August 2024

Council Committee: Finance, Governance, and Public Safety

PIAC Project Eligibility and Monitoring – Audit evaluating whether the city ensures PIAC projects meet eligibility requirements in the city code, and that processes are in place to monitor the use of PIAC funds awarded to non-capital improvement projects. ([Scope Statement](#))

Project Status: Completing fieldwork.

Anticipated Release Date: August 2024

Council Committee: Finance, Governance, and Public Safety

Tax Increment Financing (TIF) Plan Deliverables – Audit assessing whether Tax Increment Financing plans are making progress towards promised goals and objectives. ([Scope Statement](#))

Project Status: Conducting fieldwork.

Anticipated Release Date: September 2024

Council Committee: Finance, Governance, and Public Safety

Timeliness of Residential Single-Family Building Permits – The City Council adopted Resolution 240484 on June 6, 2024, directing the city auditor to conduct a performance audit to assess the timeliness of the issuance of Residential Single-Family Housing Building Permits and report back to the City Council in 90 days. ([Scope Statement](#))

Project Status: Conducting fieldwork.

Anticipated Release Date: September 4, 2024

Council Committee: Neighborhood Planning and Development

Projects Initiated, Scopes Being Developed

Healthy Homes Program – Scope statement release planned for July.

Employee Safety Incident Tracking – Scope statement release TBD. Audit is on hold due to housing permit audit.

Upcoming Projects

See our [Annual Audit Plan Fiscal Year 2025](#) for the complete list of audits planned for Fiscal Year 2025.

Audit Report Tracking Dashboard

The [Audit Report Tracking Dashboard](#) provides an overview of audit recommendations from audits issued since 2016 and tracks the implementation status those recommendations.