



Neighborhood Services Department
Regulated Industries Division
 635 Woodland, Suite 2101
 Kansas City, Missouri 64106
 (816) 513-4561

APPOINTMENT OF MANAGING OFFICER

DATE: _____

_____, dba _____,
(Name of Corporation, LLC, etc.) **(Doing Business As Name)**

which is located at _____ in Kansas City, Missouri,

has appointed _____ to be the Managing
(Name of Managing Officer)

Officer of this business. The managing officer is an officer, or an employee invested with the general control and superintendence of the business and corporation, LLC, etc.

Section 10-1 of the Code of Ordinances of the City of Kansas City, Missouri, defines the managing officer as the person designated by the licensee who is in actual management and control of a business licensed under this chapter, is eligible as an individual to receive a license for the sale of alcoholic beverages and is a qualified voter of the state of Missouri.

As stated in section 10-267 of the Code of Ordinances of the City of Kansas City, Missouri, if upon investigation the director verifies and is satisfied with the information presented, and if the proposed managing officer has complied with and met all of the applicable requirements of this chapter, then the director may approve the change in managing officer.

 Name of Officer of the Corporation, LLC, etc. (**print**)

Signature of officer of the corporation, LLC, etc.