

AUDIT REPORT TRACKING SYSTEM (ARTS)

SECTION I: SUMMARY INFORMATION			
Audit Title:	Mobile Device Security Risks	Audit Release Date:	11/02/2016
Department:	General Services	Last Report Date:	First ARTS Report
Department Director:	Earnest Rouse	This Report Date:	5/8/2017
Contact Person/Phone:	Mary Miller 513-0811	Expected Presentation Date:	5/17/2017
SECTION II: RECORD OF IMPLEMENTED RECOMMENDATIONS			
1. Implemented April 19, 2017		5. Implemented April 19, 2017	
2. Implemented April 19, 2017		6. In Progress	
3. Implemented April 19, 2017		7. In Progress	
4. Implemented April 19, 2017			
SECTION III: SUMMARY OF IMPLEMENTATION EFFORTS			
Recommendation 1: The chief information officer should revise Administrative Regulation 1-16 to require users to update the operating system on their mobile devices used for city business to the most current version.			
<i>Status of Recommendation: Implemented</i>			
AR 1-16 has been updated and approved by the City Manager April 19 th , 2017			
Recommendation 2: The chief information officer should revise Administrative Regulation 1-16 to require users to disable location services on their mobile devices used for city business when not in use.			
<i>Status of Recommendation: Implemented</i>			
AR 1-16 has been updated and approved by the City Manager April 19 th , 2017.			
Recommendation 3: The chief information officer should revise the Administrative Regulation 1-16 to require users of all mobile devices used for city business to report lost or stolen devices to their supervisor and IT immediately.			
<i>Status of Recommendation: Implemented</i>			
AR 1-16 has been updated and approved by the City Manager April 19 th , 2017			
Recommendation 4: The chief information officer should revise the Administrative Regulation 1-16 to establish safeguards for safe syncing and backup of mobile devices used for city business.			
<i>Status of Recommendation: Implemented</i>			
AR 1-16 has been updated and approved by the City Manager April 19 th , 2017			
Recommendation 5: The chief information officer should revise the Administrative Regulation 1-16 to require encryption on all data stored on city Surface tablets.			
<i>Status of Recommendation: Implemented</i>			
AR 1-16 has been updated and approved by the City Manager April 19 th , 2017			
Recommendation 6: The director of general services should ensure users receive mobile device security training.			
<i>Status of Recommendation: In Progress</i>			
IT staff is still working to identify the resources needed to provide this training.			
Recommendation 7: The director of general services should implement mobile device management software on mobile devices used for city business.			
<i>Status of Recommendation: In Progress</i>			
IT has a MDM software available through a product we own and are conducting tests as the resources are available.			
SECTION IV: ADDITIONAL OUTCOMES			