FORM RD-206
2020

City of Kansas City, Missouri - Revenue Division

BUSINESS LICENSE - DOWNTOWN ARENA FEE
Quarterly Return - Hotel / Motel / Tourist Court

Phone: (816) 513-1120
E-file: kcmo.gov/quicktax

**KANSAS CITY
MISSOURI**

Legal Name: _____   Mailing Address: _____

DBA Name: _____   _____

FEIN or SSN: _____   Business Address: _____

Account ID: _____   _____

Period From: _____   Period To: _____

			DOLLARS	CENTS
1. Total number of occupied sleeping rooms in this period	1			
2. Fee due (Line 1 times $1.50)	2	$		.
3a. Penalty: "Failure to file return timely" (5% per month of the outstanding license fee due) (Maximum penalty 25%)	3a	$		.
3b. Penalty: "Failure to pay amount due" (5% of fee due)	3b	$		.
4. Interest (5% per annum until fee is paid)	4	$		.
5. Previous credits or prior payments	5	$		.
6. Total Amount Due (Sum of Lines 2, 3a, 3b and 4 minus Line 5)	6	$		.
7. Amount Paid	7	$		.
8. "X" if amended return	8			
9. If no longer conducting business in Kansas City, MO enter date closed **DO NOT COMPLETE IF BUSINESS IS STILL OPERATING**	9	__ / __ / __ MM DD YY		

DO NOT SEND CASH. Make check payable to: KCMO City Treasurer
Mail to: City of Kansas City, Missouri, Revenue Division, 414 E 12th St., 2nd Floor - East, Kansas City, MO 64106-2786

For changes to name, address or FEIN/SSN, please contact us at revenue@kcmo.org or (816) 513-1120.
I authorize the Commissioner of Revenue or delegate to discuss my return and attachments with my preparer.
Under penalties of perjury, I declare this return to be true, correct, and complete accounting for the taxable year stated.

Yes ☐ No ☐

Print Name of Taxpayer	Signature	Title	Date	Phone

Preparer Name (if other than taxpayer)	Signature	Title	Date	Phone

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K A N S A S C I T Y
M I S S O U R I

GENERAL INSTRUCTIONS FOR COMPLETING FORM RD-206

- For changes to name, address or FEIN/SSN complete Form RD-100. For questions contact the Revenue Division at revenue@kcmo.org or (816) 513-1120.

- **Taxable Definition.**
  Every person engaged in the business of renting, leasing, or letting living quarters, sleeping accommodations, rooms, or a part thereof, in connection with any hotel, motel or tourist court shall pay to the City a license fee of $1.50 per occupied room by transient guest per day on all hotels, motels and tourist courts.

- **Penalty.** There are two penalties:
    1. Penalty of 5% per month for failure to file a return timely (maximum penalty 25%)
    2. Penalty of 5% for failure to pay the amount due

- **Interest:** Any remaining unpaid tax after the due date is delinquent and shall be assessed interest. Statutory interest rate based on RSMo Section 32.065.

- **Quarterly Filing Schedule**
January through March.......................	Due April 30th
April through June..............................	Due July 31st
July through September......................	Due October 31st
October through December.................	Due January 31st

- Place "X" on Line 8 of Form RD-206 if submitting an **amended return**.

- **Where to file**: Mail completed return and payment to: City of Kansas City, Missouri, Revenue Division, 414 E 12th St., 2nd Floor - East, Kansas City, MO 64106-2786

INSTRUCTIONS FOR COMPLETING FORM RD-206

Line 1.   Enter number of occupied sleeping rooms per day in the period.
Line 2.   Enter amount due (Line 1 times $1.50).
Line 3a.   For failure to file return timely enter penalty of 5% of Line 2 per month (maximum penalty 25%).
Line 3b.   For failure to pay amount due enter amount of penalty due (Line 2 times 5%).
Line 4.   Enter interest due. Statutory interest rate based on RSMo Section 32.065.
Line 5.   Enter amount of previous credit or prior payment(s).
Line 6.   Enter total amount due (Sum of Lines 2, 3a, 3b, 4 minus Line 5).
Line 7.   Enter amount paid.
Line 8.   Enter "X" if this amends a previously submitted return for the same period.
Line 9.   Enter date business closed or no longer conducting business in Kansas City, Missouri, if applicable.