




Inter-Departmental Communication

Office of the City Auditor

Date: March 5, 2020
To: Mayor Quinton Lucas and Members of the City Council
From: Douglas Jones, City Auditor 
Subject: Monthly Report on Work in Progress

Projects in Progress

Fiscal Year 2021 Annual Audit Plan – This is our project to identify potential audit topics and select the audits we plan to conduct and issue during fiscal year 2021.

Project Status: Developing final list of audits.
Anticipated Release Date: March 2020
Council Business Session

Emergency Management – Audit evaluating whether the Office of Emergency Management follows recommended management and training practices.

Project Status: Writing report and conducting quality assurance.
Anticipated Release Date: April 2020
Council Committee: Finance, Governance, and Public Safety

Legal Claim, Settlement, and Judgment Data – Audit examining how the Law Department's legal claim, settlement, and judgement data can be improved to support the risk management program's analysis needs.

Project Status: Writing report and conducting quality assurance.
Anticipated Release Date: April 2020
Council Committee: Finance, Governance, and Public Safety

Projects Initiated, Scopes Being Developed

On-Street Parking Enforcement
Continuous Auditing – Duplicate Payments

Reports and Memos Released Since Last Status Report

City Should Educate Employees to Make Informed Retirement Decisions
(February 18, 2020) [Full Report](#) / [Highlights](#)

cc: Earnest Rouse, Acting City Manager
Board of Police Commissioners