

## AUDIT REPORT TRACKING SYSTEM (ARTS)

SECTION I: SUMMARY INFORMATION			
<b>Audit Title:</b>	Communicable Disease Prevention and Public Health Preparedness Division Performance Measures	<b>Audit Release Date:</b>	04/19/2017
<b>Department:</b>	Health Department	<b>Last Report Date:</b>	10/18/2017
<b>Department Director:</b>	Rex Archer	<b>This Report Date:</b>	04/26/2018
<b>Contact Person/Phone:</b>	Tiffany Wilkinson 816-513-6139	<b>Expected Presentation Date:</b>	05/16/2018
SECTION II: RECORD OF IMPLEMENTED RECOMMENDATIONS			
1. Implemented 05/01/17		3. Implemented 05/01/17	
2. Implemented 05/01/17		4. Implemented 11/01/2017	
SECTION III: SUMMARY OF IMPLEMENTATION EFFORTS			
<p><b>Recommendation 4:</b> For the “percent of full-time staff receiving influenza vaccinations” performance measure, the director of health should:</p> <ul style="list-style-type: none"> <li>• Expand the measure’s target population.</li> <li>• State in the measure title that employees with medical exemptions are excluded.</li> <li>• For future comparison purposes, recalculate previous results with the new methodology or note changes in the methodology.</li> <li>• Implement a systematic quality assurance process to review calculations.</li> <li>• Document the calculation method.</li> </ul>			
<i>Status of Recommendation: Implemented</i>			
<p>Based on recommendations from the audit, the target population of the measure was expanded to include contract employees and building tenants; the goal was to improve the measure’s relevance by expanding the target population to include everyone working in the building during influenza season. The title was revised prior to May 1, 2017 to state that employees with medical exemptions are excluded from the measure and to include contract employees and building tenants. The protocol for calculating the measure was finalized October 24, 2017 and will ensure consistency in the calculation over time; moreover, it can be updated whenever there are changes to methodology. Finally, the protocol was revised at the end of the flu season to include a systematic quality assurance process to review calculations.</p>			
SECTION IV: ADDITIONAL OUTCOMES			
<p>The audit process was beneficial for the performance measures in that it led to the development of a protocol for each measure. The protocols define how the measures are calculated and describe quality assurance processes; moreover, they ensure consistency and provide instructions for anyone to pull the data for the measures.</p>			