

AUDIT REPORT TRACKING SYSTEM (ARTS)

SECTION I: SUMMARY INFORMATION			
Audit Title:	General Services' Payment Process Should Better Protect Public Resources	Audit Release Date:	10/16/2017
Department:	General Services	Last Report Date:	10/17/2018
Department Director:	Earnest Rouse	This Report Date:	04/11/2019
Contact Person/Phone:	Yolanda McKinzy/x30788	Expected Presentation Date:	04/24/2019
SECTION II: RECORD OF IMPLEMENTED RECOMMENDATIONS			
1. Implemented 03/2018		8. Implemented 04/2018	
2. Implemented 03/2018		9. Implemented 05/2018	
3. Implemented 03/2018		10. In Progress	
4. Implemented 3/21/2019		11. Implemented 03/2018	
5. Implemented 05/2018		13. Implemented 06/2018	
6. Implemented 04/2018		14. Implemented 04/2018	
7. Implemented 04/2018			
SECTION III: SUMMARY OF IMPLEMENTATION EFFORTS			
Recommendation 4: The director of general services should ensure change orders are created timely.			
<i>Status of Recommendation: Implemented</i>			
A new process for change order processing was implemented in PeopleSoft Financials System that allows processing and tracking of requests. Staff are trained and utilizing the change order business request process.			
Recommendation 10: The director of general services should ensure Procurement Division staff request the Finance Department update pay terms when contracts contain pay terms other than net 30.			
<i>Status of Recommendation: In Progress</i>			
When negotiated payment terms are outside "Net 30" Procurement Office is collaborating with Finance Department to determine best practice for update our PeopleSoft Financials System.			