

MASTER ELECTRICIAN REFERENCE LETTER

(MUST BE COMPLETED AND SIGNED BY REFERENCE AND NOTARIZED DIRECTLY ON THE FORM BY A NOTARY PUBLIC)

I, _____, _____,
(REFERENCE'S NAME) (REFERENCE'S JOB TITLE)

represent _____,
(REFERENCE'S COMPANY)

a company engaged in the electrical trade. I hereby attest that _____,
(APPLICANT'S NAME)

who is applying for a master electrician certificate of qualification through the City of Kansas City, Missouri, has (check one):

- More than three years of practical, hands-on experience in the electrical trade, full time; or
- More than two years of practical, hands-on experience in the electrical trade, full time, plus a four-year degree in electrical engineering from an approved college of engineering.

I further attest that such experience includes more than three years of experience, and more than one year at that level in the commercial or industrial electrical trade and that it includes experience in all of these areas of the electrical trade, as described in section 18-327 of the Kansas City, Missouri, Building & Rehabilitation Code:

Installation, alteration, repair, or removal of any electrical equipment regulated by this chapter.

I affirm that this individual has worked on low-, medium-, and high-voltage systems; installed new commercial and residential services; performed service upgrades; installed lighting systems; connected gas-fired heating equipment to electrical circuits; assembled, installed, wired, and connected electric signs; and installed, altered, repaired, and removed communication, fire alarm, burglar alarm, remote control, low-voltage power, signal, sound recording, and other related equipment.

I affirm that all of the applicant's electrical trades experience has been legally gained in the direct employ of one or more licensed contractors.

I also affirm that I have personally overseen this individual performing electrical tradeswork during that period of time and that he/she is competent at the trade and has demonstrated sufficient mastery of the trade to act in a supervisory capacity. My relationship to the applicant is:

- Employer/employee
- Supervisor/employee
- Contractor/subcontractor
- Competitor
- Apprenticeship training coordinator or other official representing _____ union or trades association
- Other: _____

I am not a past or present employee of the applicant, nor have I ever worked under the applicant's direction.

I certify that all the statements contained herein are true; and I hereby authorize verification of the information given in this reference letter. My daytime telephone number is: _____. I understand that misstatement of any pertinent facts may be grounds for disqualifying the applicant and/or for charges of making a false statement on an official document.

(REFERENCE'S SIGNATURE)

(DATE)

I HEREBY CERTIFY THAT THE SIGNATORY ABOVE APPEARED BEFORE ME, A NOTARY PUBLIC, ON THIS DATE.

NOTARY PUBLIC'S SIGNATURE: _____ DATE: _____

NOTARY PUBLIC'S STAMP AND SEAL: