

AUDIT REPORT TRACKING SYSTEM (ARTS)

SECTION I: SUMMARY INFORMATION			
Audit Title:	Law Department Database Improvements Can Assist Risk Management Program	Audit Release Date:	04/13/2020 Full Report / Highlights
Department:	Law Department	Last Report Date:	First ARTS Report
Department Director:	Matt Gigliotti	This Report Date:	10/03/2020
Contact Person/Phone:	816-513-3153	Expected Presentation Date:	10/21/2020
SECTION II: SUMMARY OF RECOMMENDATION STATUS			
1a. In Progress		1b. In Progress	
SECTION III: SUMMARY OF IMPLEMENTATION EFFORTS			
<p>Recommendation 1: The city attorney should collaborate with the Information Technology Division and risk manager to develop:</p> <ul style="list-style-type: none"> a. a new, single database built for both case tracking and risk management data analysis and reporting. b. written definitions for data fields, policies and procedures for database use, controls designed to limit manual entry, and a quality assurance process for data entry. 			
Status of Recommendation: In Progress			
<p>Review in progress, but not implemented. General Services has received information on at least nine risk management database providers. The Risk Committee, Law Department and General Services attended a demonstration for Origami, one of the databases being considered. Once a decision is made, a. and b. will be followed.</p>			
SECTION IV: ADDITIONAL OUTCOMES			
<p>Since the 4/13/20 presentation of the audit report to Mayor and Council, there have been five Risk Management Committee meeting where the options for procuring a database for the new City Risk Manager was discussed. At the 9/25/20 meeting, the Committee decided to wait until the Risk Manager was hired before creating or procuring a risk management database so as to allow for their input.</p>			