2023 ESG FUNDING REQUEST PROPOSA	AL
Received By:	App #
	y and budget. If applying for more than one activity, a separate plication for Rapid Rehousing and one application for Homeless
\$ Rapid Rehousing	
\$ Homeless Prevention	
\$ Homeless Prevention \$ Shelter (Operations)	
\$ Shelter (Essential Service	es)
Brief description of proposed activity:	
Applicant Information:	
Organization:	
Address:	
	Zip:
Telephone:	
Contact Person:	Title:
Email:	Phone:
Certification:	
Cer timeation.	
I certify that I have reviewed this applicat	tion and that to the best of my knowledge and belief, all of the
information in this application is true, and the Directors.	he application has been authorized by the organization's Board of
Signature of Authorized Representative	Date
Print Name	Title
PROJECT EVALUATION CRITERIA	

Ducia et Namativa (20 mainte)
Project Narrative (30 points)
Required Documentation:
• Chart C
Letter from HMIS Provider
COMMUNITY NEED:
Agency has described how the project is aligned with the City's priorities regarding homelessness and the community
need has been adequately described
Data has been provided as evidence of community need
But has been provided as evidence of community need

PROJECT DESCRIPTION:
POPULATION served includes 1) location, 2) population identities, 3) # of unduplicated to be served, 4) demographics
PROGRAM ELEMENTS described for: 1) eligibility requirements, 2) duration of engagement, 3) services
included in program, 4) length of follow up after program exit
OUTCOMES explained regarding 1) what is measured, 2) how it is measured, 3) database used to track, 4) long term impact

COMMUNITY SUPPORT:
Agency has identified and can show how they engage with community partners
Experience Narrative (45 points)
Required Documentation: Exhibit A: Org Chart (must be readable) Exhibit B: Evaluation of Financial Condition and Governance Practices Most Recent Audit 990 Exhibit D (if applicable) Exhibit E Resumes and Job Descriptions for program staff Resumes and Job Descriptions for supervisory staff Resumes and Job Descriptions for financial staff MO Certificate of Good Standing
CAPACITY TO ADMINISTER:
Agency has adequate oversight of program staff
Agency has adequate oversight of financial procedures (board members with financial expertise, finance committee meets regularly)
Agency received an Unqualified Opinion on last audit
Agency has history of timely reimbursement requests and previous grants have been fully expended
Caseload ratio of staff to service participants is reasonable
Agency has the capacity and has documented a plan to sustain programming

EXPERIENCE TO ADMINISTER:
Agency has 1) one year successful experience providing housing to those experiencing homelessness; 2) AND/OR
homeless prevention activities.
Agency is 1) experienced working with Continuum of Care 2) AND sits on COC committees.
Program staff administering the funds have adequate education and/or experience
Supervisory staff have adequate education and/or experience
Financial staff have adequate education and experience
DIVERSITY AND CULTURAL COMPETENCY:
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Agency has demonstrated a priority for diversity in staffing and planning

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Persons with lived experience are meaningfully included in planning and decision-making					
Budget Narrative (25 points)					
Required Documentation:					
•					
• Schedule A, B, or C (choose <u>one</u>)					
• Attachment 1, 2, 3, or 4 (choose <u>one</u>)					
• Attachment 5					
Au. 1 C					
City Contracts & Major Funding					
Prior Year Board Approved Budget					
Current Year Budget (may be projected)					
current real Budget (may be projected)					
REQUIRED BUDGET ATTRIBUTES:					
Budget line items have been correlated to Project Narrative					
Costs are reasonable / allocable / allowable					
Other funding sources have been identified (including match)					
other randing sources have been rachimed (including match)					
If funding an existing position that is currently being paid by other Federal funds, agency has explained why					
funding is needed. If funding a new position, agency has explained why funding is needed.					

Agency has explained consequences if funding is not awarded					