

Checklist for Sunday Liquor License

Investigator _____

DBA name and address _____

The following requirements will be completed by the investigator

___ **Investigator requirement** – Address verification through the database confirming there is not an existing liquor license at this proposed address. **Complete Within 24 hours of receiving the case**

___ **Investigator requirement** – A copy of the final invoice showing all outstanding permit/license fees

All of the following information must be submitted by the applicant

Have Need

___ ___ Liquor license application – **must be signed. Form provided by the Regulated Industries Division**
(<https://www.kcmo.gov/home/showpublisheddocument/9255/638031503070300000>)

Have Need

___ ___ \$50 application fee for a Sunday license – **check or money order made out to the city treasurer**

Have Need

___ ___ Consultant consent form signed by the applicant (only applicable if a consultant is used) – **Regulated Industries Division Form**
(<https://www.kcmo.gov/home/showpublisheddocument/8217/637836312799570000>)

A liquor application can be processed without the **contingency items** that are listed below. However, all **contingency items** must be submitted before a license will be issued.

Have Need

___ ___ All liquor licenses as required from the State of Missouri, Division of Alcohol & Tobacco Control –
8800 E. 63rd Street, Suite 180, Raytown, MO 64133, (816) 743-8888

1-9-2023